

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY

10:00 AM

4/09/2024

Board Members Present: Brett Wachsmith, Laura Osiadacz, Cory Wright

Others Present: Chelsey Loeffers, Jesse Cox, Christopher Horner, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

DISCUSSION/DECISION – ENVIRONMENTAL HEALTH SPECIALIST WAGE ADJUSTMENT

Environmental Health Supervisor Cox summarized that an internal applicant was selected for the vacant Environmental Health Specialist position and the employee will receive a 5% promotional increase. The promoted employee's wage will be nearly equal to the two current Specialists who have been with the Public Health Department for several years. Supervisor Cox requested a special wage adjustment for these two staff to reduce compression and recognize their experience and tenure with the County. The Board approved the request.

EXECUTIVE SESSION – RCW 42.30.110(G)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action, hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The Board entered executive session at 10:10 AM to discuss the performance of a public employee for an anticipated length of 35 minutes. Anticipated action: none. The Board exited executive session at 10:45 AM with no action taken.

OTHER BUSINESS

Public Health Director Loeffers provided the Board with an update on the recruitment of the Deputy Public Health Director position.

CONCLUDED

The meeting was concluded at 10:46 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Brett Wachsmith, Chair

APPROVED

4-16-2024